

Residency Enrollment Checklist

Name of Parent/Guardian		
Address		
City	State	Zip
Home Phone	Work Phone	

Name of Student		
Address		
City	State	Zip
Home Phone	Date of Birth	

Address Verification (Parent/Legal Guardian) *Please attach a copy of document*

- | | |
|---|--|
| <input type="checkbox"/> Rental Contract | <input type="checkbox"/> Real Estate Contract signed by all parties |
| <input type="checkbox"/> Utility Bill/Deposit Receipt | <input type="checkbox"/> Other (payroll check, driver's license, W4) |

Basis for Admission of Student (167.020 RSMo)

- Resides with parent in the school district
- Resides with legal guardian in the school district (Copy of court ordered guardianship must be attached. A guardian may be appointed for the sole and specific purpose of school registration (SB944))
- Resides with a military guardian in the school district (SB944)
- Homeless child (See McKinney-Vento Act of 2001 form)
- Special circumstances (Section 167.151.RSMo):
 - a. an orphan
 - b. one parent living
 - c. parents do not contribute to the student's support
 - d. agriculture (all four of the following conditions must be met: owns real estate of which 80 acres or more are used for agricultural purposes, parent's residence is on the real estate, at least 35% of the real estate is in the district, parent notified district on or before June 30 that student would be attending)
- Parent is a teacher under contract with the district (Board policy required – Section 167.151.RSMo, 167.151.RSMo)
- Parent is a regular employee with the district (Board policy required – Section 163.011.RSMo)
- Migratory Child (Parent is a migratory agricultural worker, including a migratory dairy worker, or a migratory fisher, and who, in the preceding 36 months, in order to obtain, or accompany such parent or spouse, in order to obtain, temporary or seasonal employment in agricultural or fishing work -)
 - a. has moved from one school district to another;

- b. in a State that is comprised of a single school district, has moved from one administrative area to another within such district; or
- c. resides in a school district of more than 15,000 square miles, and migrates a distance of 20 miles or more to a temporary residence to engage in a fishing activity

Other exemptions to the residency requirements (Section 167.020.6.RSMo)

- Attending school not in the pupil's district of residence as a participant in an interdistrict transfer program established under a court-ordered desegregation program
- A ward of the state and has been placed in a residential care facility by state officials*
- Has been placed in a residential care facility due to a mental illness or developmental disability*
- Has been placed in a residential facility by a juvenile court*
- Has a disability identified under state eligibility criteria if the student is in the district for reason other than accessing the district's educational program

**The district of residence will be billed for the local tax effort for the student(s) attending under these circumstances.*

Date of Student Admission _____

- Student denied admission. Date of denial _____
- Waiver requested. Date of request _____

Waiver Information

Waiver requested by:

- a. Parent
- b. Legal guardian
- c. Student (at least 18 years old)
- d. Other _____

Name of person/relative student resides with		
Relationship		
Address		
City	State	Zip
Address Verification		
Reason why student is living with person/relative		
Other reasons showing hardship or good cause		

Hearing date (must be within 45 days of request) _____

- Student admitted pending decision on waiver request
Date student admitted _____

Waiver granted. Date _____

Waiver denied. Date _____

Student attending school pursuant to the above information may be counted for state aid purposes.

Nonresident students who may enroll and are not counted by the district for state aid –

Tuition

Tax credit tuition – Any person who pays a school tax in any other district than that in which he resides may send his children to any public school in the district in which the tax is paid and receive as a credit on the amount charged for tuition the amount of the school tax paid to the district (Section 167.151(3).RSMo)

Transportation Hardship as assigned by the Commissioner of Education (Section 167.121.RSMo)

Attending a regional or cooperative alternative education program or an alternative education program on a contractual basis (Section 167.020.6.RSMo)